



Wednesday, November 16, 2016
Tri-Board/Select Board Meeting Minutes
Hadley Town Hall - Room 203 7:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the Hadley Town Hall, Room 203.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; John Waskiewicz, Member, Donald Pipczynski, Member

Also present were: David Nixon, Town Administrator, Richard Trueswell, HPAT Director, John Mieczkowski, Sr., Resident; Tim McInerney, Town Administrator Grafton; William Keegan; Town Manager Foxborough, Terry Yusko, Finance Committee; Mark Klepacki, Finance Committee

1. Call to Order

The meeting was called to order at 7:00 pm by Chair Molly Keegan.

2. Consent Agenda

2.1 Consent Agenda

Motion to approve:

Motion: Chunglo Second: Devine for discussion
Vote: 5-0-0

John Waskiewicz abstains from the Stormwater vote. 4-0-1

G. Devine inquiries about grant proposal.

David Nixon responds that they are working on the grant now.

3. Public Comments: 7:00 - 7:15

3.1 Public Comments

John Mitch inquiries about the new car lot. Molly Keegan asks David to put it on agenda.

Joyce Chunglo extends her apologies to John Mieczkowski, Sr., which he accepted.

Gerry Devine speaking for the MBC they would like to know about the RFP for the center of town and if anything is happening on that.

David Nixon forwarded stated that it was forwarded to the Capital Planning Committee and it needs to be picked up again now that the STM is over.

Gerry Devine asked that a Mr. St. Clare because we were on his property and we had to move the buses. They would like to move the buses back to next the school because they would to put in a wash bay at the DPW.

The tax bills are going out on Christmas Eve and put out some information for the vote on January 10th.

David Nixon has prepared the fact sheet for the mailing, and we could expand that for the voting with a little additional information.

4. Town Administrator Report

This is the Town Administrator's Report for the week on November 16, 2016

Projects

Bay Road Bridge Update: The environmental permit is still in process, but funding for the bridge has been secured. The contractor has been authorized to order materials, which will take 6 to 8 weeks for delivery. The Town has been working with MassDOT to set up the construction easements.

Route 9 Widening: Only punch list and cleanup items remain to be done.

Public Safety Complex Roof: The contract for the projects were sent to the contractor for signatures, certificates of insurance, and performance and payment bonds. A Notice to Proceed has been sent. Work will be completed in 180 days. A pre-construction conference is being scheduled for December.

Land Requests For Proposals: The two responses were received for the Center Hadley RFP for Proposal for land, and none were received for the RFP for land in North Hadley. The bids were disseminated to the Capital Planning Committee for their review.

Owners Project Manager: The OPM is working with the Council on Aging and the North Hadley Fire Substation Ad hoc Committee. A designer selection procurement process is under review by the OPM as required by law.

Designer Selection (Senior Center and Fire Substation): The procurement for the design of the proposed new senior center and the fire substation is underway. The Owners' Project Manager is required by law to review the procurement documents, which will be advertised on November 18, 2016. Award of the contracts will be subject to the availability of funding.

Wage and Classification Study: In process.

Commonwealth Compact: The Town was awarded technical support for two projects: (a) development of a financial management team and (b) a safe route to school project. The Department of Revenue has conducted a site visit and a series of interviews with key town officials. We expect a report in time for the FY 2018 budget process.



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The Town is preparing a second application, which will be presented to the Select Board shortly.

Electricity Net Metering Credit Agreement (Phase 2): The second solar installation on Mill Valley Road is now complete and was made operational on October 25, 2016. The developer, Nexamp, is implementing the net metering credit agreement under SREC 2 for 30% of our municipal electrical load, resulting in a 16% discount on many municipal electrical accounts. (We already have a net metering credit agreement under SREC 1 resulting in a 21% discount for 70% of our municipal electricity.) Future savings over 20 years is estimated to be \$150,000 to \$300,000.

Electricity Aggregation Project: Good Energy and several towns, including Hadley, held a conference call with an attorney representing the Massachusetts Department of Public Utilities. Hadley's application was reviewed and found to be in order. A hearing with DPU is the next step. Once, DPU gives their approval, Good Energy will conduct a bid process for electric rates. Assuming a favorable outcome, Hadley residential electricity users should start seeing a discount on their electricity bills.

Annual Town Meeting Update: Work is beginning on the May 4, 2017 Annual Town Meeting. A preliminary warrant is being developed and will be presented to the Select Board and Finance Committee on December 7. A countdown schedule and action list is under development.

Departmental Functions

Safety Committee: The Safety Committee reviewed the insurance loss runs for FY 2016. The claims in all categories have dropped in number and the reserved exposure to the Town has also dropped compared to the prior year. The Committee has applied for a MIIA risk management grant application for \$15,000 for emergency signaling for police and fire vehicles along Route 9.

MS4 Stormwater Permit: The Town Meeting passed the borrowing for our compliance effort, and now it goes to the ballot for final approval. Marlo Warner and I are working with our engineers to implement the town's compliance efforts.

Ballot Election January 10, 2017: Nine ballot questions will be decided by Hadley voters on Tuesday, January 10, 2017. Polling hours are Noon to 8:00 p.m., and the polling location is Hopkins Academy.

Audit: The FY 2016 audit is underway, and the auditors are going to be on-site in mid-December. We have scheduled a pre-audit conference for December 7, 2016.

OPEB Actuarial: The biannual OPEB actuarial will be conducted in FY 2017, and preparations are underway for that work.

Upcoming Projects and Events

Mothers' Club Holiday Festival: November 19, 2016
Craft Fair at Hadley Farms: November 27, 2016
Debt Exclusion Ballot: January 10, 2017
Annual Town Meeting: May 4, 2017

5. Appointments

Mr. Tim McInerney, Town Administrator of Grafton, and Mr. William Keegan, Town Manager of Foxborough, will address the Select Board about forms of government. This is an exploratory conversation about the form of government that might be appropriate for the Town of Hadley. Mr. McInerney and Mr. Keegan were selected to address this matter by the Massachusetts Municipal Association.

This discussion was initiated August 17, 2016 at the Tri-Board Meeting.

David Nixon states that he was asked by the Tri- Board meeting to further explore different forms of government. Bill Keegan thanks everyone for inviting them out to speak more about forms of government. We think that it is better to do thing incrementally.

Tim McInerney states that the charter the core of things that everyone believes in, is what is the basis of the Town Manager form of government. Molly Keegan asks for Bill and Tim to discuss the difference between a Strong Town Manager/ Administrator and the current Administrator position.

General discussion about the forms of government with the 2 presenters and the Select Board.

6. Old Business

7. New Business

Action: 7.1 Executive Session Minutes Review

To vote to release appropriate Executive Session from the previous year

Motion to release appropriate Executive Session from the previous year:

Motion: Devine

Second: Chunglo

Vote:5-0-0



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7.2 Town Administrator Evaluation

Molly Keegan states that the TA is evaluated by certain key deliverables and reviewed the evaluations. The Select Board mostly concurred with each other only 2 members giving consistently lower scores.

John Waskiewicz states that he thinks that the communication is not necessarily a problem with David as much as it is with the whole town.

Joyce Chunglo states that the Town has become more a business and there are many things that were neglected over the years due to lack of money. I think that we are in a much more secure financial state than compare to many of our neighbors. I think that we have made many good strides over the last few years and that is due to David.

Gerald Devine states that there have been many great changes in the last few years. The MBC is making strides for budgeting to keep our buildings in better repair and to keep on it in the future.

Donald Pipczynski states that David takes the hit all the time for what the Board does all the time, and we should be the ones taking the hit. The Select Board needs to be working harder to give better directions to the Town Administrator.

David Nixon thanks the board for taking the time for the evaluations and we all want the same thing for the Town of Hadley for it to be a success and how else to bring the town forward.

Molly Keegan states that there is a need for an Select Board meeting on the November 30th. The Select Board concurs that to the November 30th meeting.

7.3 - DCR Land: Notice of Interest in Acquisition

The Massachusetts Department of Conservation and Recreation provides notice that the state agency is interested in acquiring land at 12 Railroad Street.

John Waskiewicz asked what the tax impact would be.

Motion to announce the notice of interest in acquisition

Motion: Devine

Second: Chunglo

Vote: 5-0-0

8. Other

9. Announcements

Joyce Chunglo wishes everyone in Hadley a Happy Thanksgiving on behalf of the Select Board. And offers condolences to the Searle family on the passing of their daughter, Michelle.

Gerald Devine announces the Hadley Mother's Club is this Saturday, at Hopkins Academy.

Donald Pipczynski states that he does not want to enter in Executive Session because of the lateness of the material, that he received.

David Nixon reminder that the open season for the Reservoir is now closed for the season.

10. Executive Session

Motion to enter Executive Session

Motion; Chunglo

Roll Call Vote: Waskiewicz: Aye; Devine: Aye; Keegan: Aye; Chunglo: Aye; Pipczynski: Aye

11. Adjournment

11.1 Adjournment

Recommended Action: Motion to adjourn

Motion:

Second:

Vote:

Meeting was adjourned at 8:43 pm

Respectfully Submitted,



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Jennifer Sanders James

APPROVED